

FHHS Executive Team Meeting 9/19/2017

- I. Introductions for new exec members
- II. Team expectations
 - a. Every Tuesday is a meeting
 - b. Let superior know if you can't make a meeting or need to leave early/late
- III. 9/12 meeting recap
 - a. committees should meet for 15-25 minutes and give Peter minutes
 - b. meet for a recap after meeting
- IV. NCSL application is available – deadline is on September 25th
- V. GRE Prep is tonight at 7:30 in FL 015
- VI. Individual updates/assignments
 - a. Riley Drees: Development Coordinator
 - i. 10-year anniversary brochure with stats
 - ii. Development fund applications: ranking and applications
 - iii. LSAT proposal needs to get done
 - b. Peter Marston: Vice President of Communications
 - i. 221 members
 - ii. t-shirts will be ordered soon
 - iii. help with brochure
 - c. Holly Dethlefs: academic coordinator
 - i. GRE update
 - ii. Peer Reading update
 - iii. Etiquette Dinner: dates and speaker
 1. Shooting for October 24
 - d. Nathaniel Hunt: Publicity coordinator
 - i. People to take photos at events
 - e. Broque/Allie: VP and Assistant VP of finance
 - f. Monica Michaud/Kaylee Brin
 - i. Social media is going well
 - ii. Make sure GRE videos are available
 - g. Paulyna Alcorn: Senior VP/ Community Service
 - i. First community service event is in October with one each month
 - ii. Care Kits: more information on what to do will come soon
 - iii. Valentine's Day with Senior Centers
 - iv. Special Olympics in March
 - v. Puppy Therapy Booth for Spring Finals week
 - h. Jacob Long
 - i. Social on Saturday @ 2pm: will have tiger heads for games
 - ii. Halloween party: October 30th?
 1. Need to find a date and how to award hours
 2. Have a service event that goes with it
 3. Donate can goods for hours
 - i. Sam Neff
 - i. Help with brochure

- ii. Ideas to get virtual students involved
- j. Office hours: those that have them need to use them and let someone know if you have to miss one
- k. Closing questions, comments, or concerns

